MathXL for School Teacher
Quick Start Guide

Register/Create a Course/Create an Assignment/Set Up Your Gradebook/Resources
GETTING STARTED

Welcome! We are excited to have you join the growing number of teachers using MathXL for School. Let’s look at how to get registered, create a course, and create an assignment. We will then share some great resources for you as you begin your journey. We look forward to working with you. To get started, visit the login site and click Educator under Register.

To register, you must have an instructor access code; if you do not already have one, you can request one from your rep or online. Once you have a code, return to the Educator Registration page and click Educator under Register, then I accept in the License Agreement/Privacy Policy. Register your access code and enter or create your account credentials. Registration is a one-time process.

You can learn more about the browser check, administrator rights, supporting MathXL on your school computers, and more on our Support page.

Want to begin learning about the features of MathXL for School?

Check out our YouTube Playlist! 😊
CREATE A COURSE

You can create a course by searching or browsing for pre-built course content, building a course from scratch, updating to a new edition or version of a course you have already been teaching, copying one of your own courses, copying another instructor's course, or by making multiple copies or sections of a course. On the Create or Copy a Course link on your Course Manager page, you indicate the way in which you want to create your course and provide initial information. Check out our tip sheet about creating a course using a preloaded course.

You will then set your course availability, any group settings, access, content coverage, and learning aids and test options. Click the question mark to access additional help information. When you create your course, the program will generate a Course ID to share with students for registration. You can always find the Course ID by clicking the Course Manager link in the Instructor navigation menu.

Important: Before you can copy a course, make sure it is available for copying. The course owner must edit the course to allow copies to be made.

After your course is created, you can begin exploring the features of your course. Keep in mind that instructor resources may vary from text to text. Check our tip sheets and other resources to learn more.
CREATE AN ASSIGNMENT

Within the HW & Test Manager, the Create Assignment dropdown list lets you create a Homework, Quiz, or Test. You can also add an offline category for work that students do offline, such as class participation or special projects. You can import/copy assignments from another course or a previous edition of your textbook.

To start, you might want to copy and edit sample assignments if you are creating a course from scratch. To do so, select Copy and Assign Sample Assignments from the Create Assignment drop-down menu. On the next screen, you will be asked if you want to Auto-Assign due dates to your copied assignments. If you choose Yes, your chosen assignments will be assigned due dates that are spaced out evenly across the course dates. Next you will select the assignments you want to include in your course. Checking the Copy checkbox indicates that you want the assignment to be copied into your course, and checking the Assign checkbox indicates that you want the assignment to also be assigned to students. Make your choices, then click the Copy button at the bottom of the page.

To create your own homework, quiz, or test within the HW & Test Manager by choosing questions from the online question bank, click Create Assignment. Then click Create Homework, Create Quiz, or Create Test from the dropdown list. You can search your course materials by chapter, section, and objective. Student performance data may display for some of the questions. You can add media directly into your homework as well.
SET UP YOUR GRADEBOOK

Your Gradebook is an incredibly powerful and useful tool. Be sure to Change Weights so your grading categories and percentages are in alignment with your course. Use Gradebook Tools like Search/Email by Criteria to communicate with students, Drop Lowest Scores, and more. You can also access grade reports including item analysis about student performance from the Gradebook.

ADDITIONAL RESOURCES

There is a wealth of resources on the Educator Training Page. You can click directly on the resources and explore.

Click here to visit the support page and learn more about support materials. You can also access Pearson Customer Support for technical issues. Support page URL: http://support.pearson.com/getsupport