Step 1: Go to www.mathxlforschool.com.

Step 2: Under Register, select Educator.

Step 3: Do you have an Educator Access Code?
   - If No, select Request code now.
   - If Yes, select Register.

Step 4: Read Pearson’s License Agreement and Privacy Policy, then select I Accept.

Step 5: Do you have a Pearson Education Account? Select:
   - Yes if you are already registered for a Pearson MyLab product. Then enter your existing Login Name and Password.
   - No if this is your first Pearson MyLab product. Then create a Login Name and Password.
   - Not Sure if you have an account? Enter your email address and the system will check for you. If you have an account, you will receive an email with your Login Name and a link to reset your password.

Step 6: Enter the 6-part Teacher Access Code, then select Next. You can switch to a single box to paste your code.

Step 7: Enter or verify your Personal Information. It is recommended that you use your School Email Address.
   - After entering your school zip code, a list of schools will appear. If you do not see your school listed, select OTHER and manually enter your information.
   - When complete, select Next.

Step 8: Congratulations! You have successfully registered for MathXL for School. Select Log In Now, then select the Enter MathXL for School button.
Course Creation in MathXL® for School

Step 1: Once logged in, select Course Manager from the Instructor navigation menu, then select Create or copy a course.

Step 2: Choose the type of course, give it a name, and decide how you would like to create it.

Once you have made your selections, select Next.

Step 3: On the subsequent screens, set your course Availability, any Group Settings, Access, Content Coverage, and Learning Aids and Test Options. Select the question mark icon on any screen to access additional help. Select Save when you are finished.

Step 4: The program will generate a Course ID when it creates your course. You can always find the Course ID by selecting the Course Manager link in the Instructor navigation menu.

Clicking on a Course ID in the Course Manager gives you the option to view and print registration and enrollment instructions for students and parents in both English and Spanish.

MathXL® for School

Teachers:
Review and print important instructions for your students and their parents from the links below.

For optimal printing, we recommend using Chrome or Firefox. If you are using Internet Explorer, you may need to right-click on this page, choose Print Preview, and minimize your margins to fit each letter on a single page.

- Letter to students: How to register and enroll in your MathXL for School course
  - Student letter in English
  - Student letter in Spanish
- Letter to parents: How to access your child's work in MathXL for School
  - Parent letter in English
  - Parent letter in Spanish

Step 5: To create or copy assignments, select the HW & Test Manager link in the Instructor navigation menu and select the course you want to work in from the drop-down menu at the top of the screen.

Select the Create Assignment button to create a Homework, Quiz, or Test. You can also Add an Offline Item for work that students do offline, such as class participation or special projects. You can Import/Copy assignments from another course or a previous edition of your textbook, or you can Copy and Assign Sample Assignments.

Student results can be found under the Gradebook link in the Instructor navigation menu.