Handbook for teaching with Modified Mastering

Your step-by-step guide to a successful first term with Mastering.

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Pearson Support
Part 1: Get started

Before you begin

If your course is being designed by a Course Coordinator/Department Chair/Lead Professor/Administrator on your campus, please connect with that person prior to setting up your account and course. There may already be plans in place for your course set-up.

Set up your Pearson account and course

Welcome to Mastering! We're the Pearson Customer Success group, and we've put together this book of essential information to empower your use of Mastering. We want to ensure that you've completed all the required steps, and have all the necessary information, to successfully teach your course using Mastering. This is not an instruction book or a reference book. This handbook is designed to do two things:

- Make sure that you can confidently teach and oversee your first Mastering course.
- Introduce you to the many different sources of help that are always at your disposal — whether they're guides like this, websites, videos, tutorials, online help, or webinars — so that you're never at the mercy of someone else's schedule when you need a question answered.

Throughout this guide, you will see hyperlinks that say, for instance, “Watch this video” or “we encourage you to start assigning content in your course.” These links lead you to other Pearson or Internet resources with even more useful information. If you have time, take the opportunity to explore!

Please take a moment now to complete these time-sensitive actions:

1. Ensure you have a working Pearson account.
2. Create your Mastering course for the upcoming term:
   - Mastering with a Learning Management System (LMS)
   - Mastering with no LMS

Now your students will be able to register for and join your Mastering sessions on the first day of class. Select Help on any Mastering screen to display Instructor Help.

To learn more, please attend one of our virtual Mastering sessions.
Part 2: Assign content

**Add content to your course and set up the gradebook**

You’re ready to [assign content and set up your gradebook](#).

We also encourage you to review [addressing accessibility](#) needs for your students and learn from [other instructors’ implementation of Mastering](#) to personalize the student learning experience, enhance exam performance, and mitigate cheating.

Part 3: Student registration

**Communicate expectations with students.**

Students need to register before they can take your course. Here are some tools to make that process go a little more smoothly.

- [Student help for Mastering with LMS](#).
- [Student registration presentation for Mastering with no LMS](#).
- Ensure students are oriented to the Modified Mastering learning experience. To do this, make sure the [Introduction to Mastering assignment](#) has been assigned with an availability and due date, and that it’s the first assignment due in the course.
- Remind students about self-study tools like the study area and [dynamic study modules](#), if those are available for your course.
- Finally, be sure to direct students to check the [Mastering system requirements](#).

Part 4: Connect with students

Here are some pointers to help you locate and analyze specific information about student performance in the grade book.

**Assess student performance**

1. [View student scores, times, and difficulty](#) in the [gradebook](#).
   - **Score:** See all scores, the class average, and each student’s current total.
• **Time**: Shows how much time a student took to complete an assignment.
• **Difficulty**: Identify students who are struggling.

2. **Manage grades and grading** to adjust an individual score, adjust settings per student, reset assignments, change point values, and much more.

   If you've integrated your course and plan to sync grades with your LMS, only raw scores from individual assignments come over from the Pearson course. No grade weights for categories or assignments will transfer, and scores only show as points not as percentages. In addition, any assignments with no points such as practice or fully extra credit assignments will not sync.

3. Use the **Overview** to view performance data for items completed by your class.
4. Use the **Diagnostics** page to determine which assignments are working best, which questions are the hardest, and who is doing well or poorly.

To learn more, please attend one of our virtual **Mastering sessions**.

**Part 5: Prepare for next term**

**Advanced features in Modified Mastering**

Review the **Learning Outcomes Summary** for insights into how well students are achieving course learning outcomes.

To gain an even greater level of understanding of how your students are understanding material during class, take a look at **Learning Catalytics** as an interactive response system.

**Report Grades**

- Export or sync scores from your gradebook. Download scores if you need them for reference, or to prepare for next term.
- **Export Learning Outcomes**. Create reports and share with colleagues or your administration.
- Learn more about who can copy your course and how, including information for course owners and for section instructors.

Please attend one of our virtual **Mastering sessions** to learn more.
Connect with Pearson Support

If you or your students encounter technical errors accessing or using MyLab IT, connect with Pearson 24/7 Support at https://support.pearson.com/getsupport/s/contactsupport.