GETTING STARTED

Welcome! We are excited to have you join the growing number of faculty using MathXL. Let’s look at how to get registered, create a course, and create an assignment. We will then share some great resources for you as you begin your journey. We look forward to working with you. To get started, visit the login site at Pearson MyLab and Mastering. Click Educator under Register.

To register, you must have an instructor code; if you do not already have one, you can request one online. After you have a code, return to the Educator Registration page and click Register then I accept in the License Agreement/Privacy Policy. Register your access code and create your account credentials. Your Pearson representative may have also created an account for you as well. This is a one-time process.

Click here to walk through Creating An Instructor Account. Your next step is to copy a course from a colleague or create a course to explore. Then explore the product and read on to learn more about features of MathXL.
CREATE A COURSE

You can create a course by searching or browsing for pre-built course content, building a course from scratch, updating to a new edition or version of a course you have already been teaching, copying one of your own courses, copying another instructor's course, or by making multiple copies or sections of a course. On the Create or Copy a Course link on your Course Manager page, you indicate the way in which you want to create your course and provide initial information.

![Course Manager](image)

You will then set your course availability, any group settings, access, content coverage, and learning aids and test options. When you create your course, you will generate a program ID to share with students for registration.

**Important:** Before you can copy a course, make sure it is available for copying. The course owner must edit the course to allow copies to be made. Do you want to want to use pre-built content, upgrade to a new edition, create multiple sections? Click the help icon to learn more!

CREATE AN ASSIGNMENT

The Create Assignment dropdown list lets you create a homework, create a quiz, or create a test. You can also add an offline category for work that students do offline, such as class participation or special projects. You can import/copy assignments from another course or a previous edition of your textbook. To start, you might want to copy and assign sample assignments if you are creating a course from scratch.

To copy and edit a single sample assignment, select the type of assignment you want to create: Homework, or Quizzes & Tests. If you choose Homework or Quizzes & Tests, a
table of sample assignments appears at the bottom of the page. For homework assignments, choose the chapter or unit from the dropdown menu to get a list of assignments in that chapter. For tests and quizzes, all the sample assignments are listed. From the Actions dropdown list for the assignment you want, select Copy and then click Go.

To create your own homework, quiz, or test by choosing questions from the online test bank, click Create Assignment. Then click Create Homework, Create Quiz, or Create Test from the dropdown list. You can search your course materials by chapter, section, and objective. Student performance data may be available about the problems. You can add media directly into your homework as well.

**SET UP YOUR GRADEBOOK**

Your gradebook is an incredibly powerful and useful tool. You want to be sure to Change Weights so your grading categories and percentages are in alignment with your course. And, use Gradebook Tools like Search/Email by Criteria to communicate with students, Drop Lowest Scores, add offline items, and more. You can also access grade reports including item analysis about student performance. Learn more about the gradebook using resources on your support page.

**ADDITIONAL RESOURCES**

There is a wealth of resources on the Educator’s Getting Trained Page. You can click directly on the resources and explore. Begin with your planning toolkit, use the Implementation Guide, review some case studies, and watch our videos for detailed guidance on using the various MathXL features. Click here to visit the Educator support page and learn more about support materials. You can also access Pearson Customer Support for technical issues.

Support page URL: http://support.pearson.com/getsupport